

# ADOT OJT Pre – Construction Submittal Form

AS part of the contractor's equal opportunity affirmative action program training shall be provided as follows:

The training and upgrading of minorities and women toward journeyworker status is a primary objective of this training provision. Accordingly, the contractor shall make every effort to enroll minority trainees and women trainees to the extent such persons are available within a reasonable area of recruitment. Contractors are encouraged to make systematic and direct recruitment efforts through public and private sources that are likely to yield minorities and females available for training under this contract. This training commitment is not intended, and shall not be used, to discriminate against any applicant for training, whether members of a minority group or not. Contact the ADOT Civil Rights Office at (602) 712-7761.

## I. PROJECT INFORMATION

CONTRACTOR NAME		ADOT PROJECT #	ADOT TRACS #:
ADDRESS, CITY, STATE, ZIP CODE			<input type="checkbox"/> PRIME <input type="checkbox"/> SUB
NO. OF TRAINEES TO BE ASSIGNED	HOURS ASSIGNED	CONTRACTOR OJT CONTACT PERSON AND PHONE NUMBER	

## II. PROJECT TRAINING PLAN INFORMATION.

APPRENTICESHIP/TRAINEE PROGRAM	# OF TRAINEES PROJECTED	HOURLY ASSIGNMENT PER TRAINEE	TOTAL HOURS ASSIGNED TO CRAFT	SAC APPROVED? YES OR NO*	ESTIMATED START DATE

\*IF YOUR OJT PROGRAM IS **NOT** STATE APPRENTICE COMMITTEE(SAC) APPROVED (EXAMPLE LOCAL 428), PLEASE REFER TO SECTION III.

## III. OTHER APPROVED PROGRAMS APPROVED BY ADOT & FHWA (All programs must submit weekly Trainee Monitoring Form, unless you have approval from the ADOT Civil Rights Office.)

1. AGC (carpenter, cement mason, equipment operator, laborer, mechanics and servicemen, reinforcing steel setter, and truck driver)
2. Archon (craft laborer, form builder)
3. Asphalt Paving and Supply (truck driver)
4. Borderland Construction (carpenter, cement mason, equipment operator, mechanics & servicemen, truck driver)
5. Dar-Hill Corporation (operating engineer, truck driver)
6. Desert Road Builders (paving machine operator)
7. Fann Contracting (heavy-operating engineer)
8. Hunter Contracting (carpenter, operating engineer, cement mason)
9. Hydrometrics, Inc. (operating engineer, truck driver)
10. Meadow Valley Contractors (operating engineer, carpenter, concrete finisher)
11. KE & G (operating engineer, carpenter, truck driver)
12. Soto Construction Co, Inc (cement mason, laborer group 5, form setter/builder)
13. Utility & Transportation Contractors Association of Arizona (equipment operating engineer)

## IV. PROGRAMS NOT APPROVED BY AZ SAC OR BY ADOT - Contractor must submit a detailed training program to the ADOT Civil Rights Office, 1135 N 22<sup>nd</sup> Avenue, Phoenix, AZ 85009. (NOTE: FHWA concurrence is required for final approval of programs proposed)

**V. CONTRACTOR ACKNOWLEDGEMENT STATEMENT:** I understand and will comply fully with the plans and specifications under which this training is being performed, and will report subsequent revisions to the training program as changes occur.

PRIME CONTRACTOR SIGNATURE	DATE	SUBCONTRACTOR SIGNATURE	DATE
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THIS AREA FOR DEPARTMENT OF TRANSPORTATION USE ONLY – FAX TO Civil Rights Office at 602-712-8429 or email to egene@azdot.gov		
ADOT FIELD OFFICE APPROVAL	DATE	TITLE